



STUDENT NAME	Student Name	STUDENT NUMBER	Student Number
DEPARTMENT	Floristry	QUALIFICATION HOURS	980
COURSE CODE & NAME	SFL30115 Certificate III in Floristry	MAXIMUM FUNDED HOURS	945
PROVIDER TRADING NAME	Marjorie Milner College	DATE	15/01/2019
LOCATION OF TRAINING	401 Canterbury Road, Surrey Hills 3127	TIME	11:22:35 AM
FUNDING	Victorian Skills First - Apprenticeship Government Funding "L" Code	MODE OF DELIVERY	Face to Face (YNN)
ESTIMATED COURSE DURATION	3 Years	GOVERNMENT SUBSIDY per nominal hour	\$ 13.00
CONCESSION CARD	No	MAXIMUM GOVERNMENT SUBSIDY FOR COURSE	\$ 12,285.00
COST TO STUDENT PER NOMINAL HOUR (HOURLY TUITION FEES)	\$1.60	Total Training Nominal Hours (Excluding Credit Transfers)	980
TOTAL COST TO STUDENT FOR NOMINAL HOURS	\$1,568.00	ESTIMATED TOOLS & EQUIPMENT COSTS	\$ 140.00
YEARLY EDUCATIONAL AMENITIES FEES*	\$420.00	PROPOSED ADDITIONAL COSTS (PRINTING ETC)	\$ 30.00
TOTAL MAXIMUM COST FOR YEARLY EDUCATION AMENITIES FEES	\$1,260.00	TOTAL ESTIMATED COST TO THE STUDENT	\$ 2,998.00
WORK OR PRACTICAL PLACEMENT	N.A.	APPROVED THIRD PARTY	N.A.

QUOTE FOR TOTAL COSTS PAYABLE TO MARJORIE MILNER COLLEGE (OVER THREE YEARS)	\$3,048.00
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Other Fees

RPL an application fee - \$250.00, Replacement Testamur or Statement of Attainment Reprint - \$25.00, reprinting of student resources if lost, price on application (P.O.A) Print from student computers for 0.10c per b&w page or \$1.00 per colour page. Extra Flowers may be required for the course (P.O.A).

Mandatory Resources: Fresh Cut Flowers Book \$60, SFLDEC005 Resource \$40, SFLDEC006 Resource \$40, SFLDEC008 Resource \$40, SFLDEC007 Resource \$40.

***Yearly Education Amenities Fees Defined:**

A pro-rata rate is calculated for the Yearly Amenities Fee if you commence after March 30 (within a calendar year). The Yearly Amenities Fee is due each January that you are on course, regardless of the month you anticipate completing the course. If course completion is expected after January, the annual fee will need to be paid (read the pre-enrolment handbook for further details). The Yearly Education Amenities Fee covers students for all the costs of purchasing goods or materials that may be used by students throughout the duration of their training. Example, goods and materials may be, additional student resources, safety equipment, tools, etc. This fee also includes all consumables such as products required to complete practical assessment tasks.

How do I pay my fees?

Once you have enrolled, you will be issued a Tax Invoice detailing your fees, less any credit transfers, concessions, waivers or exemptions (dependant on eligibility). Your Tax Invoice will indicate any balances due and payable as well as a payment due date. Fees can be paid by Cheque (addressed to Marjorie Milner College), through Direct Debit, EFTPOS or by Credit Card (2% surcharge applies), cash is also an acceptable form of payment. All fees are displayed in Australian Dollars. Please note that invoices and expected payments will not exceed \$1,500.00 in any one instance in accordance with *Clause 7.3 of the Australian Skills Quality Authority standards*. Dependant on individual circumstances students may receive more than one invoice in any calendar year.

When do I pay my fees?

Tuition charges are paid at the beginning of training and the beginning of each year. If a student commences training outside of these times all fees will be pro rata in line with their commencement date. **Fee for service** students will be required to pay no more than \$1,500.00 on the day of commencement. They will then be required to pay \$1,000.00 per month (no more than \$1,500.00 per month) until the balance of their course is paid. Students will be provided with a fee schedule with breakdowns of amounts.

Is financial assistance available?

If you feel you require financial assistance we encourage students to have a confidential discussion with the Student Services Manager. Alternatively, you can email James at james@marjoriemilner.edu.au.

How to request a refund?

Refunds are dependant on a student meeting the eligibility requirements set out in Marjorie Milner College's '2.6 Refund Policy' which is in accordance with *Section 5 of the Skills First Program, 2019 Guidelines about Fees* and the *Australian Skills Quality Authority Standards* and can be provided upon request or obtained directly from <http://www.marjoriemilner.edu.au/about/useful-links-policies>. If a student meets the eligibility requirements and wishes to apply for a partial refund on fees, a withdrawal form and refund form must be provided to Marjorie Milner College within 30 days of their commencement. All withdrawal and refund forms can be accessed at <http://www.marjoriemilner.edu.au/about/useful-links-policies/> or obtained directly from the Student Services Manager. As noted on the website, the Yearly Education Amenities Fee is non-refundable and is forfeited in the event of withdrawal.

Disclaimer

This statement of fees provides you an indicative total of course fees payable for the current enrolment period. These fees are **indicative only** and are subject to change based on the final training plan to be negotiated between each Student (Employer) and Marjorie Milner College. This statement is not a Tax Invoice and does not confirm enrolment into a course. This Statement of Fees is dependant on an individual students needs and circumstances. Please note that by enrolling in a government subsidised course, dependant on eligibility, this may impact any future enrolments of government subsidised courses that a student may apply for in the future.

Need More Information:

If you are unclear on any aspect of this document and require additional information you must make your enquiries in writing to info@marjoriemilner.edu.au. Note that any and all additional advices or information will be provided to you in writing.

Example indicative Fees per Unit of Competency

Competency Name	Unit Code	Nominal Hours	Credit Transfer	COST TO STUDENT	Approx. Yearly Education Amenities Fees per unit over three years
Maintain floristry tools and equipment	SFLDEC001	15		\$24.00	\$54.78
Assemble floristry products	SFLDEC005	130		\$208.00	\$54.78
Participate in safe work practices	SFLWHS001	15		\$24.00	\$54.78
Recognise flower and plant materials	SFLSOP003	45		\$72.00	\$54.78
Work effectively in the floristry industry	SFLSOP002	45		\$72.00	\$54.78
Balance and secure point-of-sale terminal	SIRXFIN201	20		\$32.00	\$54.78
Receive and store floristry stock	SFLSOP004	30		\$48.00	\$54.78
SIRXICT001A	Operate retail technology	20		\$32.00	\$54.78
SIRXCCS201	Apply point-of-sale handling procedures	20		\$32.00	\$54.78
SFLSOP005	Prepare and care for floristry stock	60		\$96.00	\$54.78
SFLSOP009	Sell floristry products	30		\$48.00	\$54.78
SFLSOP008	Provide quality service to floristry customers	35		\$56.00	\$54.78
SFLSOP006	Display and merchandise floristry products	35		\$56.00	\$54.78
SFLDEC006	Construct hand tied floristry products	70		\$112.00	\$54.78
SFLDEC008	Construct floristry products with a base medium	70		\$112.00	\$54.78
SFLDEC007	Construct wired floristry products	70		\$112.00	\$54.78
SFLDEC002	Design floristry products	50		\$80.00	\$54.78
BSBDES301	Explore the use of colour	40		\$64.00	\$54.78
SFLSOP001	Source information on floristry products and	40		\$64.00	\$54.78
BSBDES202	Evaluate the nature of design in a specific	30		\$48.00	\$54.78
CUVACD201A	Develop drawing skills to communicate ideas	60		\$96.00	\$54.78
SFLDEC012	Interpret floristry design briefs	20		\$32.00	\$54.78
SFLSOP010	Prepare quotations for floristry products	30		\$48.00	\$54.78

I, Student , have read and fully understand the Statement of Fees. I acknowledge and accept this documents as at: 28/01/2019 18:45

Student Signature