



STUDENT NAME	Student Name	STUDENT NUMBER	Student Number
DEPARTMENT	Floristry	QUALIFICATION HOURS	665
COURSE CODE & NAME	SFL40115 Certificate IV in Floristry	MAXIMUM FUNDED HOURS	675
PROVIDER TRADING NAME	Marjorie Milner College	DATE	23/01/2019
LOCATION OF TRAINING	401 Canterbury Road, Surrey Hills 3127	TIME	9:56:27 AM
FUNDING	Victorian Skills First - Government Funding "P" Code	MODE OF DELIVERY	Face to Face (YNN)
ESTIMATED COURSE DURATION	1.5 Years Part Time	GOVERNMENT SUBSIDY per nominal hour	\$ 9.00
CONCESSION CARD	Yes	MAXIMUM GOVERNMENT SUBSIDY FOR COURSE	\$ 6,075.00
COST TO STUDENT PER NOMINAL HOUR (HOURLY TUITION FEES)	\$0.46	Total Training Nominal Hours (Excluding Credit Transfers)	665
TOTAL COST TO STUDENT FOR NOMINAL HOURS	\$305.90	ESTIMATED TOOLS & EQUIPMENT COSTS	\$ 140.00
YEARLY EDUCATIONAL AMENITIES FEES*	\$420.00	PROPOSED ADDITIONAL COSTS (PRINTING ETC)	\$ 30.00
TOTAL MAXIMUM COST FOR YEARLY EDUCATION AMENITIES FEES	\$840.00	TOTAL ESTIMATED COST TO THE STUDENT	\$ 1,315.90
WORK OR PRACTICAL PLACEMENT	N.A.	APPROVED THIRD PARTY	N.A.

QUOTE FOR TOTAL COSTS PAYABLE TO MARJORIE MILNER COLLEGE (OVER 1.5 YEARS)**\$1,185.90****Other Fees**

RPL an application fee of \$250.00, Replacement Testamur or Statement of Attainment Reprint of \$25.00, reprinting of student resources if lost, price on application (P.O.A) Print from student computers for 0.10¢ per b&w page or \$1.00 per colour page. Extra Flowers may be required for the course (P.O.A).

Mandatory Resources: SFLDEC009 Resource \$40.

***Yearly Education Amenities Fees Defined:**

A pro-rata rate is calculated for the Yearly Amenities Fee if you commence after March 30 (within a calendar year). The Yearly Amenities Fee is due each January that you are on course, regardless of the month you anticipate completing the course. If course completion is expected after January, the annual fee will need to be paid (read the pre-enrolment handbook for further details). The Yearly Education Amenities Fee covers students for all the costs of purchasing goods or materials that may be used by students throughout the duration of their training. Example, goods and materials may be, additional student resources, safety equipment, tools, etc. This fee also includes all consumables such as products required to complete practical assessment tasks.

How do I pay my fees?

Once you have enrolled, you will be issued a Tax Invoice detailing your fees, less any credit transfers, concessions, waivers or exemptions (dependant on eligibility). Your Tax Invoice will indicate any balances due and payable as well as a payment due date. Fees can be paid by Cheque (addressed to Marjorie Milner College), through Direct Debit, EFTPOS or by Credit Card (2% surcharge applies), cash is also an acceptable form of payment. All fees are displayed in Australian Dollars. Please note that invoices and expected payments will not exceed \$1,500.00 in any one instance in accordance with *Clause 7.3 of the Australian Skills Quality Authority standards*. Dependant on individual circumstances students may receive more than one invoice in any calendar year.

When do I pay my fees?

Tuition charges are paid at the beginning of training and the beginning of each year. If a student commences training outside of these times all fees will be pro rata in line with their commencement date. **Fee for service** students will be required to pay no more than \$1,500.00 on the day of commencement. They will then be required to pay \$1,000.00 per month (no more than \$1,500.00 per month) until the balance of their course is paid. Students will be provided with a fee schedule with breakdowns of amounts.

Is financial assistance available?

If you feel you require financial assistance we encourage students to have a confidential discussion with the Student Services Manager. Alternatively, you can email James at james@marjoriemilner.edu.au.

How to request a refund?

Refunds are dependant on a student meeting the eligibility requirements set out in Marjorie Milner College's '2.6 Refund Policy' which is in accordance with *Section 5 of the Skills First Program, 2019 Guidelines about Fees* and the *Australian Skills Quality Authority Standards* and can be provided upon request or obtained directly from <http://www.marjoriemilner.edu.au/about/useful-links-policies>. If a student meets the eligibility requirements and wishes to apply for a partial refund on fees, a withdrawal form and refund form must be provided to Marjorie Milner College within 30 days of their commencement. All withdrawal and refund forms can be accessed at <http://www.marjoriemilner.edu.au/about/useful-links-policies/> or obtained directly from the Student Services Manager. As noted on the website, the Yearly Education Amenities Fee is non-refundable and is forfeited in the event of withdrawal.

Disclaimer

This statement of fees provides you an indicative total of course fees payable for the current enrolment period. These fees are **indicative only** and are subject to change based on the final training plan to be negotiated between each Student (Employer) and Marjorie Milner College. This statement is not a Tax Invoice and does not confirm enrolment into a course. This Statement of Fees is dependant on an individual students needs and circumstances. Please note that by enrolling in a government subsidised course, dependant on eligibility, this may impact any future enrolments of government subsidised courses that a student may apply for in the future.

Need More Information:

If you are unclear on any aspect of this document and require additional information you must make your enquiries in writing to info@marjoriemilner.edu.au. Note that any and all additional advices or information will be provided to you in writing.

Example indicative Fees per Unit of Competency

Competency Name	Unit Code	Nominal Hours	Credit Transfer	COST TO STUDENT	Approx. Yearly Education Amenities Fees per unit over three years
Provide a safe work environment	SFLWHS002	35		\$16.10	\$64.62
Maintain and order floristry stock	SFLSOP012	35		\$16.10	\$64.62
Coordinate floristry products for special occasions	SFLDEC010	40	CT	\$0.00	\$0.00
Construct complex floristry products	SFLDEC009	90		\$41.40	\$64.62
Design complex floristry products	SFLDEC003	80		\$36.80	\$64.62
Coordinate floristry work teams	SFLMGT001	35		\$16.10	\$64.62
Lead and manage people	SITXHRM402	60		\$27.60	\$64.62
Provide work skill instruction	TAEDEL301A	40		\$18.40	\$64.62
Conduct online transactions	BSBITU305	40	CT	\$0.00	\$0.00
Acquire and retain online customers	SIRXEB001A	50		\$23.00	\$64.62
Undertake small business planning	BSBSMB404	50		\$23.00	\$64.62
Market the small business	BSBSMB403	50		\$23.00	\$64.62
Manage small business finances	BSBSMB406	60		\$27.60	\$64.62

I, Student , have read and fully understand the Statement of Fees. I acknowledge and accept this documents as at: 28/01/2019 18:52

Student Signature