



STUDENT NAME	Student Name	STUDENT NUMBER	31***
DEPARTMENT	Hairdressing	QUALIFICATION HOURS	1055
COURSE CODE & NAME	SHB30416 Certificate III in Hairdressing	MAXIMUM FUNDED HOURS	1080
PROVIDER TRADING NAME	Marjorie Milner College	DATE	24/01/2019
LOCATION OF TRAINING	401 Canterbury Road, Surrey Hills 3127	TIME	1:07:05 PM
FUNDING	Victorian Skills First - Government Funding "P" Code	MODE OF DELIVERY	Face to Face (YNN)
ESTIMATED COURSE DURATION	2 Years Part Time	GOVERNMENT SUBSIDY per nominal hour	\$ 8.50
CONCESSION CARD	No	MAXIMUM GOVERNMENT SUBSIDY FOR COURSE	\$ 9,180.00
COST TO STUDENT PER NOMINAL HOUR	\$1.00	Total Training Nominal Hours (Not included Credit Transfers)	1055
TOTAL COST TO STUDENT FOR NOMINAL HOURS	\$1,055.00	ESTIMATED TOOLS & EQUIPMENT COSTS	\$ 650.00
YEARLY EDUCATIONAL AMENITIES FEES*	\$399.00	PROPOSED ADDITIONAL COSTS (PRINTING ETC)	\$ 30.00
TOTAL MAXIMUM COST FOR YEARLY EDUCATION AMENITIES FEES	\$798.00	TOTAL ESTIMATED COST TO THE STUDENT	\$ 2,533.00
WORK OR PRACTICAL PLACEMENT	N.A.	APPROVED THIRD PARTY	N.A.

<b>QUOTE FOR TOTAL COSTS PAYABLE TO MARJORIE MILNER COLLEGE (OVER TWO YEARS)</b>	<b>\$1,853.00</b>
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**Other Fees**

There may be other fees associated with your course .These include, but are not limited, to RPL an application fee of \$250.00, Replacement Testamur or Statement of Attainment Reprint of \$25.00, reprinting of student resources if lost, price on application. Students are able to print from the student computers for 0.10¢ per black and white page or \$1.00 per colour page. Additional costs may come to an estimated total of \$30.00.

**Yearly Education Amenities Fees Defined:**

A pro-rata rate is calculated for the Yearly Amenities Fee if you commence after March 30 (within a calendar year). The Yearly Amenities Fee is due each January that you are on course, regardless of the month you anticipate completing the course. If course completion is expected after January, the annual fee will need to be paid (read the pre-enrolment handbook for further details). The Yearly Education Amenities Fee covers students for all the costs of purchasing goods or materials that may be used by students throughout the duration of their training. Example, goods and materials may be, additional student resources, safety equipment, tools, scales, etc. This fee also includes all consumables such as products required to complete practical assessment tasks.

**How do I pay my fees?**

Once you have enrolled, you will be issued a Tax Invoice detailing your fees, less any credit transfers, concessions, waivers or exemptions (dependant on eligibility). Your Tax Invoice will indicate any balances due and payable as well as a payment due date. Fees can be paid by Cheque (addressed to Marjorie Milner College), through Direct Debit, EFTPOS or by Credit Card (2% surcharge applies), cash is also an acceptable form of payment. All fees are displayed in Australian Dollars. Please note that invoices and expected payments will not exceed \$1,500.00 in any one instance in accordance with *Clause 7.3 of the Australian Skills Quality Authority standards* . Dependant on individual circumstances students may receive more than one invoice in any calendar year.

**When do I pay my fees?**

Tuition charges are paid at the beginning of training and the beginning of each year. If a student commences training outside of these times all fees will be pro rata in line with their commencement date. **Fee for service** students will be required to pay no more than \$1,500.00 on the day of commencement. They will then be required to pay \$1,000.00 per month (no more than \$1,500.00 per month) until the balance of their course is paid. Students will be provided with a fee schedule with breakdowns of amounts.

**Is financial assistance available?**

If you feel you require financial assistance we encourage students to have a confidential discussion with the Student Services Manager. Alternatively, you can email James at james@marjoriemilner.edu.au.

**How to request a refund?**

Refunds are dependant on a student meeting the eligibility requirements set out in Marjorie Milner College's '2.6 Refund Policy' which is in accordance with *Section 5 of the Skills First Program, 2019 Guidelines about Fees* and the *Australian Skills Quality Authority Standards* and can be provided upon request or obtained directly from <http://www.marjoriemilner.edu.au/about/useful-links-policies>. If a student meets the eligibility requirements and wishes to apply for a full refund on fees, a withdrawal form and refund form must be provided to Marjorie Milner College within 30 days of their commencement. All withdrawal and refund forms can be accessed at <http://www.marjoriemilner.edu.au/about/useful-links-policies/> or obtained directly from the Student Services Manager. As noted on the website, the Yearly Education Amenities Fee is non-refundable and is forfeited in the event of withdrawal.

**Disclaimer**

This statement of fees provides you an indicative total of course fees payable for the current enrolment period. These fees are **indicative only** and are subject to change based on the final training plan to be negotiated between each Student (Employer) and Marjorie Milner College. This statement is not a Tax Invoice and does not confirm enrolment into a course. This Statement of Fees is dependant on an individual students needs and circumstances. Please note that by enrolling in a government subsidised course, dependant on eligibility, this may impact any future enrolments of government subsidised courses that a student may apply for in the future.

**Need More Information:**

If you are unclear on any aspect of this document and require additional information you must make your enquiries in writing to info@marjoriemilner.edu.au. Note that any and all additional advices or information will be provided to you in writing.

Example indicative Fees per Unit of Competency

Unit Code	Competency Name	Nominal Hours	Credit Transfer	COST TO STUDENT	Approx. Yearly Education Amenities Fees per unit over three years
SHBXCS002	Provide salon services to clients	40		\$40.00	\$28.50
SHBXWHS001	Apply safe hygiene, health and work	40		\$40.00	\$28.50
SHBBAS001	Provide shampoo and basin services	40		\$40.00	\$28.50
SHBHIND001	Maintain and organise tools, equipment and	20		\$20.00	\$28.50
SHBHDES003	Create finished hair designs	50		\$50.00	\$28.50
SHBHDES002	Braid hair	30		\$30.00	\$28.50
SHBHDES004	Create classic long hair up styles	30		\$30.00	\$28.50
SHBXIND002	Communicate as part of a salon team	30		\$30.00	\$28.50
SHBXIND001	Comply with organisational	45		\$45.00	\$28.50
SHBHTRI001	Identify and treat hair and scalp conditions	25		\$25.00	\$28.50
SHBHCLS002	Colour and lighten hair	65		\$65.00	\$28.50
SHBHCLS003	Provide full and partial head highlighting	45		\$45.00	\$28.50
SHBHCLS004	Neutralise unwanted colours and tones	55		\$55.00	\$28.50
SHBHCLS005	Provide on scalp full head and retouch bleach treatments	55		\$55.00	\$28.50
BSBSUS201	Participate in environmentally sustainable work practices	20		\$20.00	\$28.50
SHBHIND003	Develop and expand a client base	35		\$35.00	\$28.50
SHBXCS001	Conduct salon financial transactions	25		\$25.00	\$28.50
SHBHCUT001	Design haircut structures	20		\$20.00	\$28.50
SHBHCUT002	Create one length or solid haircut structures	30		\$30.00	\$28.50
SHBHCUT003	Create graduated haircut structures	35		\$35.00	\$28.50
SHBHCUT004	Create layered haircut structures	35		\$35.00	\$28.50
SHBHCUT006	Create combined haircut structures	45		\$45.00	\$28.50
SHBHCUT005	Cut hair using over-comb techniques	30		\$30.00	\$28.50
SHBHCUT007	Create combined traditional and classic	45		\$45.00	\$28.50
SHBHPREF002	Straighten and relax hair with chemical	45		\$45.00	\$28.50
SHBHIND004	Participate in session styling teams	65		\$65.00	\$28.50
SHBHCCS001	Plan hair services for special events	20		\$20.00	\$28.50
SIRRV001	Receive and handle retail stock	35		\$35.00	\$28.50

I, Student , have read and fully understand the Statement of Fees. I acknowledge and accept this documents as at: 24/01/2019 13:07

Student Signature .....