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| STUDENT NAME | Student Name | STUDENT NUMBER | 40*** |
| DEPARTMENT | Barbering | QUALIFICATION HOURS | 830 |
| COURSE CODE & NAME | SHB30516 Certificate III in Barbering | MAXIMUM FUNDED HOURS | 855 |
| PROVIDER TRADING NAME | Marjorie Milner College | DATE | 24/01/2019 |
| LOCATION OF TRAINING | 401 Canterbury Road, Surrey Hills 3127 | TIME | 3:04:19 PM |
| FUNDING | Victorian Skills First - "P" Code College Based Student | MODE OF DELIVERY | Face to Face (YNN) |
| ESTIMATED COURSE DURATION | 2 Years | GOVERNMENT SUBSIDY per nominal hour | \$ 8.50 |
| CONCESSION CARD | Yes | MAXIMUM GOVERNMENT SUBSIDY FOR COURSE | \$ 7,267.50 |
| COST TO STUDENT PER NOMINAL HOUR | \$0.20 | Total Training Nominal Hours (Not included Credit Transfers) | 830 |
| TOTAL COST TO STUDENT FOR NOMINAL HOURS | \$166.00 | ESTIMATED TOOLS & EQUIPMENT COSTS | \$ 650.00 |
| YEARLY EDUCATIONAL AMENITIES FEES* | \$399.00 | PROPOSED ADDITIONAL COSTS (PRINTING ETC) | \$ 30.00 |
| TOTAL MAXIMUM COST FOR YEARLY EDUCATION AMENITIES FEES (2 Years) | \$798.00 | TOTAL ESTIMATED COST TO THE STUDENT | \$ 1,644.00 |
| WORK OR PRACTICAL PLACEMENT | N.A. | APPROVED THIRD PARTY | N.A. |

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| QUOTE FOR TOTAL COSTS PAYABLE TO MARJORIE MILNER COLLEGE (OVER TWO YEARS) | \$964.00 |
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Other Fees

There may be other fees associated with your course .These include, but are not limited, to RPL an application fee of \$250.00, Replacement Testamur or Statement of Attainment Reprint of \$25.00, reprinting of student resources if lost, price on application. Students are able to print from the student computers for 0.10¢ per black and white page or \$1.00 per colour page. Additional costs may come to an estimated total of \$30.00.

Yearly Education Amenities Fees Defined:

A pro-rata rate is calculated for the Yearly Amenities Fee if you commence after March 30 (within a calendar year). The Yearly Amenities Fee is due each January that you are on course, regardless of the month you anticipate completing the course. If course completion is expected after January, the annual fee will need to be paid (read the pre-enrolment handbook for further details). The Yearly Education Amenities Fee covers students for all the costs of purchasing goods or materials that may be used by students throughout the duration of their training. Example, goods and materials may be, additional student resources, safety equipment, tools, scales, etc. This fee also includes all consumables such as products required to complete practical assessment tasks.

How do I pay my fees?

Once you have enrolled, you will be issued a Tax Invoice detailing your fees, less any credit transfers, concessions, waivers or exemptions (dependant on eligibility). Your Tax Invoice will indicate any balances due and payable as well as a payment due date. Fees can be paid by Cheque (addressed to Marjorie Milner College), through Direct Debit, EFTPOS or by Credit Card (2% surcharge applies), cash is also an acceptable form of payment. All fees are displayed in Australian Dollars. Please note that invoices and expected payments will not exceed \$1,500.00 in any one instance in accordance with *Clause 7.3 of the Australian Skills Quality Authority standards* . Dependant on individual circumstances students may receive more than one invoice in any calendar year.

When do I pay my fees?

Tuition charges are paid at the beginning of training and the beginning of each year. If a student commences training outside of these times all fees will be pro rata in line with their commencement date. **Fee for service** students will be required to pay no more than \$1,500.00 on the day of commencement. They will then be required to pay \$1,000.00 per month (no more than \$1,500.00 per month) until the balance of their course is paid. Students will be provided with a fee schedule with breakdowns of amounts.

Is financial assistance available?

If you feel you require financial assistance we encourage students to have a confidential discussion with the Student Services Manager. Alternatively, you can email James at james@marjoriemilner.edu.au.

How to request a refund?

Refunds are dependant on a student meeting the eligibility requirements set out in Marjorie Milner College's '2.6 Refund Policy' which is in accordance with *Section 5 of the Skills First Program, 2019 Guidelines about Fees* and the *Australian Skills Quality Authority Standards* and can be provided upon request or obtained directly from <http://www.marjoriemilner.edu.au/about/useful-links-policies>. If a student meets the eligibility requirements and wishes to apply for a full refund on fees, a withdrawal form and refund form must be provided to Marjorie Milner College within 30 days of their commencement. All withdrawal and refund forms can be accessed at <http://www.marjoriemilner.edu.au/about/useful-links-policies/> or obtained directly from the Student Services Manager. As noted on the website, the Yearly Education Amenities Fee is non-refundable and is forfeited in the event of withdrawal.

Disclaimer

This statement of fees provides you an indicative total of course fees payable for the current enrolment period. These fees are **indicative only** and are subject to change based on the final training plan to be negotiated between each Student (Employer) and Marjorie Milner College. This statement is not a Tax Invoice and does not confirm enrolment into a course. This Statement of Fees is dependant on an individual students needs and circumstances. Please note that by enrolling in a government subsidised course, dependant on eligibility, this may impact any future enrolments of government subsidised courses that a student may apply for in the future.

Need More Information:

If you are unclear on any aspect of this document and require additional information you must make your enquiries in writing to info@marjoriemilner.edu.au. Note that any and all additional advices or information will be provided to you in writing.

Example indicative Fees per Unit of Competency

| Unit Code | Competency Name | Nominal Hours | Credit Transfer | COST TO STUDENT | Approx. Yearly Education Amenities Fees per unit over three years |
|--|-----------------|---------------|-----------------|-----------------|---|
| Provide salon services to clients | SHBXCS002 | 40 | | \$8.00 | \$28.50 |
| Provide shampoo and basin services | SHBHAS001 | 40 | | \$8.00 | \$28.50 |
| Maintain and organise tools, equipment and work areas | SHBHIND001 | 20 | | \$4.00 | \$28.50 |
| Apply safe hygiene, health and work practices | SHBXWHS001 | 40 | | \$8.00 | \$28.50 |
| Dry hair to shape | SHBHDES001 | 40 | | \$8.00 | \$28.50 |
| Communicate as part of a salon team | SHBXIND002 | 30 | | \$6.00 | \$28.50 |
| Design haircut structures | SHBHCUT001 | 20 | | \$4.00 | \$28.50 |
| Create one length or solid haircut structures | SHBHCUT002 | 30 | | \$6.00 | \$28.50 |
| Create graduated haircut structures | SHBHCUT003 | 35 | | \$7.00 | \$28.50 |
| Conduct salon financial transactions | SHBXCS001 | 25 | | \$5.00 | \$28.50 |
| Create layered haircut structures | SHBHCUT004 | 35 | | \$7.00 | \$28.50 |
| Cut hair using over-comb techniques | SHBHCUT005 | 30 | | \$6.00 | \$28.50 |
| Participate in environmentally sustainable work practices | BSBSUS201 | 20 | | \$4.00 | \$28.50 |
| Create combined haircut structures | SHBHCUT006 | 45 | | \$9.00 | \$28.50 |
| Create combined traditional and classic men's haircut structures | SHBHCUT007 | 45 | | \$9.00 | \$28.50 |
| Cut hair using freehand clipper techniques | SHBHCUT009 | 25 | | \$5.00 | \$28.50 |
| Design and maintain beards and moustaches | SHBHCUT011 | 20 | | \$4.00 | \$28.50 |
| Shave heads and faces | SHBHCUT012 | 25 | | \$5.00 | \$28.50 |
| Provide men's general grooming services | SHBHCUT013 | 25 | | \$5.00 | \$28.50 |
| Create haircuts using tracks and carving | SHBHCUT010 | 30 | | \$6.00 | \$28.50 |
| Identify and treat hair and scalp conditions | SHBHTRI001 | 25 | | \$5.00 | \$28.50 |
| Comply with organisational requirements within a personal services environment | SHBXIND001 | 45 | | \$9.00 | \$28.50 |
| Develop and expand a client base | SHBHIND003 | 35 | | \$7.00 | \$28.50 |
| Recommend products and services | SHBXCS004 | 20 | | \$4.00 | \$28.50 |
| Use social media to engage customers | SIRXMKT002 | 35 | | \$7.00 | \$28.50 |
| Review and maintain a website | BSBEU401 | 50 | | \$10.00 | \$28.50 |
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I, Student , have read and fully understand the Statement of Fees. I acknowledge and accept this documents as at: 24/01/2019 15:04

Student Signature